



**KTUNAXA
NATION**

We invite you to apply for the position of...

Manager, Aquatic Stewardship
Full-Time, Permanent
Cranbrook BC

Strong, healthy citizens and communities, speaking our language and celebrating who we are and our history in our ancestral homelands, working together, managing our lands and resources, within a self-sufficient, self-governing Nation.

The Ktunaxa Nation Council is seeking a Manager of Aquatic Stewardship in Cranbrook, BC. This position reports to the Director of Lands and Resources and is ideal for someone who enjoys contributing to Ktunaxa decision-making. The role involves providing both technical and strategic advice on projects, policy development, and engagement with government and industry regarding aquatic resources. The goal is to help achieve positive outcomes for the Ktunaxaniḥtik as a whole.

This is a full-time permanent position with full benefits.

Key Responsibilities:

- Identification of opportunities for prevention, avoidance, protection, mitigation, compensation and/or accommodation that may be generated from any development activity within ʔamakʔis Ktunaxa
- Development of legally binding conditions in regulatory documents and advocacy for the conditions.
- Oversight of the design and monitoring of long-term environmental management plans
- Assessment, at a high level, of the environmental performance of specific companies and the effectiveness of management strategies and report back to leadership
- Provide direction and support to staff, including assigning tasks/projects, performance valuation, leave management, professional and career development and mentoring.
- Lead preparation of employee work plans; assign work and adjust for effectiveness.
- Ensure accountability and work results for team members
- Team inter-dependencies. Maintain an environment where individuals can work together and relationships are supported.
- Participate in respectful workplace investigations over conflict situations.
- Organization of work to achieve goals and objectives in accordance with deadlines.
- Ensure tasks in teamwork plans are completed efficiently and effectively;
- Manage conflicting priorities by working on many projects competing for time.
- Attendance at many meetings, ensuring team keeps accurate minutes, following up on action items, reporting out on outcomes.
- Support compliance with Finance policies and procedures.
- Project budgeting and oversight of expenses within the team
- Initiate/authorize project billing
- Ensure accountability within the team for timely and accurate time-tracking submissions
- Approve transactions within the delegated level of authority
- Facilitate contracting and supervision of outside experts

- Identify agreements, contracts, funding sources, and estimated surplus/deficit
- Seek new financial resources in cooperation with the Director.

Key Requirements:

We recognize the value of diverse educational experiences including cultural, academic, work, and lived experience. We encourage those who closely match the qualifications listed below to apply.

- M.Sc. or M.A. in a natural resource management discipline, fisheries, biology, or environmental sciences. Registered Professional Biologist (R.P.Bio.) designation or eligibility is preferred.
- A B.Sc or BA will be considered with extensive experience.
- 8-10 years minimum of natural resources, environmental management or related industry experience
- 5 years of management and/or team leadership and project management
- Work experience in First Nations environment
- Experience in a natural resources office setting or industry office would be an asset.
- Project management and coordination experience, including budget management.
- Analytical and critical thinking skills.
- Exceptional organizational skills and attention to detail.
- Strong advocacy skills.
- Ability to work with limited direction or supervision.
- High level of working knowledge of environmental assessment processes, regulatory and permitting processes.
- Working knowledge of the consultation and accommodation legal framework associated with Aboriginal Rights.
- Knowledge of Ktunaxa and aboriginal rights, culture, history and goals.
- Working knowledge of the legislative and regulatory context of mining, reclamation, environmental protection.
- Ability to extrapolate project-specific environmental impacts and relate those to impacts on Ktunaxa Nation rights, title, and interests.
- Excellent computer skills including Microsoft Office Suite, Word, Excel, PowerPoint.
- Valid BC Driver's License and access to a reliable vehicle.

The Ktunaxa Nation Council is committed to providing and maintaining a safe and healthy work environment for all Employees and the People, Communities, and Bands that we serve.

Ktunaxa candidates are encouraged to apply. All applications will be reviewed, however preference will be given to Aboriginal applicants.

How to apply:

Please submit your application through our website.

<https://www.ktunaxa.org/careers/current-postings/>

*The closing date for this opportunity is **Jan. 2, 2026***

We thank all applicants for their interest. However, only those selected for interviews will be contacted.