



Extraordinary Council Meeting – May 29, 2020
Teleconference

Participants: Brian Clark (President), Alexandra Tait (Executive Vice-President), Jocelyn White, Victoria Burdett-Coutts, Steve Henstra, Corinna Hoodicoff, Megan Hanacek, Theresa Fresco, Sean Sharpe, Vanessa Craig (Past President), Brittany John (at 10:21am)

Staff: Christine Houghton (Executive Director), Derek Marcoux (Registrar), Shona Lawson (Director of Practice), Tory Davis (EO/Communications Officer)

Regrets: Cairine Green

Draft Minutes

Start Time: 10:00am

Agenda Item	Discussion	Action item(s)	Due/Status (Lead)
1) Call to Order	Brian called the meeting to order at 10:04am and confirmed quorum.		
2) President's Remarks	Brian remarked that work on the <i>Professional Governance Act</i> implementation continues apace Although Council may want more time to review some of this meeting's agenda items before making a decision, the current momentum on the PGA implementation requires Council to be agile		
3) Adoption of agenda a) New business	<u>MOTION to adopt agenda by Alex Tait, seconded by Steve Henstra. MOTION CARRIED.</u>		
4) Motion to go <i>In Camera</i>	<u>MOTION to go <i>In Camera</i> with CEO but without staff by Theresa Fresco, seconded by Steve Henstra. MOTION CARRIED.</u>		



COLLEGE OF
APPLIED BIOLOGY

Professional Accountability

Agenda Item	Discussion	Action item(s)	Due/Status (Lead)
	<p><u>MOTION to rise without report by Jocelyn White, seconded by Sean Sharpe.</u> <u>MOTION CARRIED.</u></p>		
<p>5) Professional Governance Act update</p>	<p>Christine delivered presentation and reviewed transition table</p> <p>OSPG has reviewed submitted bylaws on APRC and Discipline/Investigations</p> <p>OSPG has accepted process for timeline to regulated and reserved practice</p> <p>OSPG is looking to relax terminology on “past president” in nomination committee requirements so that an ongoing role on the committee doesn’t have to be the immediate past president, it can be ANY past president</p> <p>OSPG and regulators have agreed that no one will be 100 percent compliant with PGA in November so subsequent regulations will be required to ease the transition</p>		
<p>6) Bylaws a) Feedback from OSPG</p> <p>b) New draft by-laws</p>	<p>Derek delivered presentation on Discipline and Investigations process</p> <p>Still some debate about which investigations actions (such as RRAC) should be made publicly available</p> <p>College is questioning the requirement to have a standing Discipline Committee when it doesn’t receive many files that would require the Committee’s action</p> <p>Question whether APRC can provide a standing list of approved courses that form part of an alternate complaint resolution (so that the file doesn’t have</p>		



COLLEGE OF
APPLIED BIOLOGY

Professional Accountability

Agenda Item	Discussion	Action item(s)	Due/Status (Lead)
	<p>to go to the APRC for review, there are instead prescribed measures)</p> <ul style="list-style-type: none"> The ACR process would be specific to each regulator, but share some similarities <p><u>MOTION to continue and engage with OSPG with by-law regarding complaints, investigations and discipline by Megan Hanacek, seconded by Corinna Hoodicoff. MOTION PASSED.</u></p> <p>Christine presented changes to Committee bylaw with regard to aforementioned Discipline and Investigations by-laws development</p>		
<p>7) Status of 2020 Conference (Decision Note no. 1)</p>	<p>Christine presented decision note</p> <p>Theresa introduced Option 3 of having an online conference</p> <ul style="list-style-type: none"> With ongoing PGA implementation measures, there isn't bandwidth to convene something online Will explore having some smaller events through the year to help to engage with registrants <p>Staff recommendation is Option 2 – Cancel the 2020 Conference outright and reevaluate program/venue for 2021 Conference in a fall 2020 Council meeting</p> <p><u>MOTION to adopt Option 2 -- Cancel the 2020 Conference outright and reevaluate program/venue for 2021 Conference in a fall 2020 Council meeting -- by Sean Sharpe, seconded by Alex Tait. MOTION PASSED.</u></p>	<ul style="list-style-type: none"> 	
<p>8) Nominations Committee Final Report</p>	<p>Tory delivered presentation</p> <p><u>MOTION to receive 2020 Nomination Committee Final Report by Jocelyn</u></p>	<ul style="list-style-type: none"> 	



COLLEGE OF APPLIED BIOLOGY

Professional Accountability

Agenda Item	Discussion	Action item(s)	Due/Status (Lead)
<p>a) Amendments to Nomination Committee terms of reference (Decision note no. 2)</p>	<p><u>White, seconded by Steve Henstra. MOTION PASSED.</u></p> <p>Christine presented decision note</p> <p>Staff recommends Option 1</p> <p><u>Motion to adopt Option 1 -- Approve revisions to Nomination Committee terms of reference, including new responsibilities for the Committee -- by Steve Henstra, seconded by Theresa Fresco. MOTION PASSED.</u></p>		
<p>9) Recruitment of volunteers a) Selection of committee chairs and members process (Decision note no. 3)</p>	<p>Christine delivered presentation</p> <p><u>MOTION to adopt Option 1 -- Broaden the application of the merit process when selecting Committee and non-sitting Councillor Task Force members -- by Steve Henstra, seconded by Alex Tait. MOTION PASSED.</u></p>	<ul style="list-style-type: none"> • 	
<p>10) Other business</p>	<p>Brian suggested options for June meeting – currently scheduled for in-person in Kelowna</p> <ul style="list-style-type: none"> • Those that are uncomfortable meeting in-person have the option to join virtually <p>Suggestion of possible dates at the end of July for an extraordinary Council meeting to review bylaws</p> <ul style="list-style-type: none"> • Also need to select dates for September and November Council meetings <p><u>MOTION to appoint Brittany John and Corinna Hoodicoff to Mandatory Training Task Force by Alex Tait, seconded by Victoria Burdett-Coutts. MOTION PASSED.</u></p>	<ul style="list-style-type: none"> • Doodle poll on who would attend June meeting in-person • Doodle poll for dates in July and August for Extraordinary Council meeting • Doodle poll for Council meetings in September and November 	



Agenda Item	Discussion	Action item(s)	Due/Status (Lead)
11) Adjournment	<u>MOTION to adjourn at 12:08pm by Sean Sharpe, seconded by Brittany John.</u> <u>MOTION CARRIED.</u>		

Next meeting date:

TBD

Brian Clark, RPBio.
President

Christine Houghton
CEO