



Extraordinary Council Meeting – February 4, 2021
Videoconference

Participants: Brian Clark (President), Alexandra Tait (Vice-President), Corinna Hoodicoff, Megan Hanacek, Theresa Fresco, Sean Sharpe, Jocelyn White, Steve Henstra, Victoria Burdett-Coutts, Brittany John, Cairine Green, Vanessa Craig (Past President) (at 9:22am)

Staff: Christine Houghton (Executive Director), Derek Marcoux (Registrar), Tory Davis (EO/Communications Officer), M. Eugenia Fernandez (Administrative Officer)

Regrets: Vanessa Craig (Past President)

Draft Minutes

Start Time: 9:00am

| Agenda Item | Discussion | Action item(s) | Due/Status (Lead) |
|--|--|-----------------------|--------------------------|
| 1) Call to Order | Brian called the meeting to order at 09:02am and confirmed quorum. | | |
| 2) President's Remarks | Brian attended the ABCFP annual general meeting along with Jocelyn and Christine | | |
| 3) Adoption of agenda a) New business | Brian added an In Camera session to the agenda to review agenda item no. 5 which will occur after adoption of the agenda Two items added to Other business a. Changing of policy to standard <u>MOTION to approve the agenda as amended by Megan Hanacek, seconded Jocelyn White. MOTION CARRIED.</u> | | |
| In Camera | <u>MOTION to go In Camera by Theresa Fresco, seconded by Sean Sharpe. MOTION CARRIED.</u> <u>MOTION to rise with report by Corinna Hoodicoff, seconded by Sean Sharpe. MOTION CARRIED.</u> Items reported: | | |



**COLLEGE OF
APPLIED BIOLOGY**

Professional Accountability

| Agenda Item | Discussion | Action item(s) | Due/Status (Lead) |
|--|--|----------------|-------------------|
| | <ul style="list-style-type: none"> • Appointments of Lay committee members | | |
| <p>4) <i>Professional Governance Act update</i></p> <p>a) Bylaws</p> | <p>Christine delivered presentation</p> <p>In the future, there may be a third schedule of the bylaws for guidance documents</p> <p>College has added a section to the bylaws that allows any complaint that resulted in the issuance of a citation to proceed according to the previous College Rules</p> <ul style="list-style-type: none"> • All other investigations will proceed under the new bylaws <p>College has clarified language that establishes the difference between a registrant who is no longer an active, practicing registrant and a former registrant who has been removed</p> <ul style="list-style-type: none"> • The register must contain former registrants for up to 10 years after the registrant has been removed <p>Office of the Superintendent of Professional Governance has directed that any investigative or disciplinary action against a registrant be recorded on the register in perpetuity</p> <p><u>MOTION to approve complete set of bylaws and file – with amendment of current Schedule 1 fee structure -- with OSPG by Cairine Green, seconded by Jocelyn White. MOTION PASSED.</u></p> | | |
| <p>5) Appointment of Lay Committee members</p> <p>a) Alternative appointment procedures – Consensus by email</p> | <p>Moved to In Camera session.</p> | | |



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| 6) Credentialing Standard | <p>Derek introduced placement of the Credentialing Standard</p> <p>The change is not to any qualifications, just changing the nomenclature</p> <p><u>MOTION to adopt Option 1 – Recommendation for adopting Schedule 3 of the former College Rules as a standard -- by Steve Henstra, seconded by Jocelyn White. MOTION PASSED.</u></p> | | |
| 7) Other business a) Audit and Practice Review exemption policy to standard | <p>Shona introduced decision regarding the Audit and Practice Review exemption process</p> <ul style="list-style-type: none">• Council approved it as a policy but the College has since determined that it fits better as a standard <p><u>MOTION to adopt Option 1 – Adopt the Audit and Practice Review exemption process as a standard – by Sean Sharpe, seconded by Corinna Hoodicoff. MOTION PASSED.</u></p> | | |
| 8) Adjournment | <p><u>MOTION to adjourn at 9:33am by Jocelyn White, seconded by Theresa Fresco. MOTION CARRIED.</u></p> | | |

Next meeting date:

April 9, 2021
GoToMeeting

Brian Clark, RPBio
President

Christine Houghton
Chief Executive Officer