



Extraordinary Council Meeting – March 18, 2022
Videoconference

Participants: Brian Clark (President), Alexandra de Jong Westman (Vice-President) (at 12:03pm), Corinna Hoodicoff, Theresa Fresco, Deborah Stanyer, Jocelyn White, Mark De Croos, Megan Hanacek, Joe Greenholtz, Steven Henstra, Victoria Burdett-Coutts, Vanessa Craig (Past President) (at 12:09pm)

Staff: Christine Houghton (CEO), Shona Lawson (Registrar/Director of Compliance), Mike Engelsjord (Director of Practice), Tory Davis (EO/Communications Officer)

Regrets: Brittany John,

Minutes

Start Time: 12:00pm

Agenda Item	Discussion	Action item(s)	Due/Status (Lead)
1) Call to Order	Brian called the meeting to order at 12:01pm and confirmed quorum.		
2) Approval of Agenda a) New business	Christine requested the opportunity for Mike Engelsjord (Director of Practice) to introduce himself <u>MOTION to approve agenda as amended by Jocelyn White, seconded by Alex de Jong Westman. MOTION CARRIED.</u>		
3) Approval of 2021 audited financial statements	Christine presented the audited financial statements for fiscal year ending 2021 as submitted by KPMG As complaints and discipline issues rising from complaints appear to be increasing the College may need to increase its allocation to that budget line in future years. <u>MOTION to approve 2021 audited financial statements by Jocelyn White,</u>		



Agenda Item	Discussion	Action item(s)	Due/Status (Lead)
	<p><u>seconded by Megan Hanacek.</u> <u>MOTION CARRIED.</u></p>		
<p>4) Changes to Credentialing Standard format a) Credentialing amendments as per January 2022 Council meeting (Decision note no. 1)</p> <p>b) Consequential amendment to Poliy 5-200 (Decision note no. 2)</p>	<p>Shona presented decision note</p> <p>Council approved recommendations in January 2022 which were brought forward by the Credentials Committee</p> <ul style="list-style-type: none"> No changes are being proposed <p><u>MOTION to approve Option 1 -- approve the amended Credentialing Standard effective in April to coincide with the implementation of the online application changes – by Jocelyn White, seconded by Joe Greenholtz.</u> <u>MOTION PASSED.</u></p> <p>--</p> <p>Shona presented decision note</p> <p>Consequential updates were made to the Policy 5-200 to match the Credentialing Standard</p> <p><u>MOTION to approve Option 1 -- Approve the revisions to Policy 5 – 200 Registration Application Assessment – by Alex de Jong Westman, seconded by Corinna Hoodicoff. MOTION PASSED.</u></p>		
<p>5) Other business</p>	<p>None.</p>		
<p>6) Adjournment</p>	<p><u>MOTION to adjourn at 12:37pm by Mark De Croos, seconded by Theresa Fresco. MOTION CARRIED.</u></p>		



COLLEGE OF
APPLIED BIOLOGY

Professional Accountability

Next meeting date:

April 9, 2022
Victoria, BC

Brian Clark, RPBio
President

Christine Houghton
Chief Executive Officer