



2021 Annual General Meeting Minutes

Thursday, April 8th, 2021

Video teleconference

Start Time: 3:00 pm

M I N U T E S

1. Call to order & introductions

President Brian Clark, RPBio, called the AGM to order at 3:06pm. Quorum was confirmed.

2. Approval/Additions of the agenda

No amendments or discussion.

i. MOTION to approve 2021 agenda

Moved by Amanda Weber-Roy, Seconded by Alexandra de Jong Westman. Carried.

3. Approval/Amendment of the 2020 minutes

i. MOTION to approve minutes from 2020 Annual General Meeting

Moved by Alexandra de Jong Westman, Seconded by Wayne Wall. Carried.

4. In Memoriam

President recognized two members that passed away in 2019 and 2020. He requested a moment of silence for them.

5. Annual Reports

o Governance

President highlighted report: year challenging due to COVID, the transition from the *College of Applied Biology Act* to the *Professional Governance Act* and the rewrite of the bylaws. CAB was able to maintain the statutory mandate of protecting the public interest. He thanked College Council volunteers and staff for their hard.

o Business

College CEO Christine Houghton highlighted report: College was able to meet the commitments set at the beginning of 2020.

i. Motion to receive 2020 governance and business reports.

Moved by Doug Steventon, Seconded by Janet MacKenzie. Carried.

6. Finance Report

o 2020 Financial Audited Financial Statement

Finance Chair Jocelyn White, RPBio, provided a summary of the 2020 audited statements and changes from the 2019 year.

i. There is a surplus of approximately \$105,000 that will be invested into the contingency funds. MOTION to receive 2020 Finance Report

Moved by Jocelyn White, Seconded by Meara Crawford. Carried.

o Reappointment of KPMG as 2021 auditor

i. MOTION to reappoint KPMG as auditor for 2021 fiscal year

Moved by Jocelyn White, Seconded by Ken Lambertson. Carried.

7. Lay Member Report

Lay Councillor Brittany John highlighted report: Lay members continued to attend virtually Council meetings and other meetings..

8. Elections Results

Registrar Derek Marcoux, RPBio, delivered 2021 election results

i. MOTION to destroy 2021 council election ballots

Moved by Sean Sharpe, Seconded by James Neville. Carried.

9. Other business

None.

10. Closing remarks and motion to adjourn 2021 AGM

President recognized 2020/21 College Council and departing Council members Cairine Green and Sean Sharpe.

i. MOTION to adjourn 2021 AGM at 3:47pm.

Moved by Gerry Leering, Seconded by Angela Doiron. Carried.