



Council Meeting – January 13, 2017
Fraser Room
Holiday Inn Vancouver Airport,
10720 Cambie Rd. V6X 1K8 Richmond, BC

Participants: Vanessa Craig (President), Garry Alexander (Vice-President – by phone), Brian Clark (Executive Vice-President), Jim Bayles, Cairine Green, Gerry Leering, Raychl Lukie, Chris Maundrell, Susan Pinkus, Alexandra Tait, Warren Warttig (*ex-officio*), Jocelyn White

Staff: Linda Stordeur (Interim ED, Registrar), Kathy Gallegos (Bookkeeper - until 12:35pm), Jillian Stewart (Administrative Assistant)

Regrets: Tony Fogarassy, Mel Kotyk (*ex-officio*), Chris Johnson (*ex-officio*)

Draft Minutes

1. Call to order

Vanessa Craig called the meeting to order at 11:04am. Jim Bayles, the new Lay member, was welcomed.

2. Adoption of Agenda

a. New business for the agenda

Addition of Conference & AGM discussion as item 8.j.

3. *In Camera*

Moved to *In Camera* at 11:13am to discuss HR.

4. Adoption of Minutes and review of Action Items from November 18, 2016 meeting.

Motion to accept the November 18 minutes as amended. Cairine Green, seconded by Brian Clark. Carried

Linda Stordeur reviewed the action items from the November 18th meeting.

5. President and Executive Committee Report

Vanessa Craig presented a summary of her report.

- The focus of the EC's activities during this period have been as members of the hiring committee.
- The committee provided additional support to the BCIA executive during their time of transition.

Motion to receive the report. Alexandra Tait, seconded by Susan Pinkus. Carried

6. Interim Executive Director's Report

Linda Stordeur presented a summary of her report.

- Met with Director of Operations, Resource Stewardship Division to discuss hiring protocols for biology positions within the Ministry.



- Met with Director of the Strategic Policy Branch with the Ministry of Environment.
- Released the new on line CPD form.
- Corresponded with ASTTBC regarding practice areas.

Motion to receive the report. Jim Bayles, seconded by Susan Pinkus. Carried

7. Registrar's & Credentials Committee Report

Linda Stordeur presented a summary of her report.

- Reminder notices for ethics requirement were sent out.
- Randomly selected RPBio and RBTech members for the audit were notified.

Motion to receive the report. Gerry Leering, seconded by Jocelyn White. Carried.

8. Committee Reports:

a. Committee of the Whole Report

Motion to approve the draft budget as amended to deficit of \$35K. Chris Maundrell, seconded by Jocelyn White. Carried

Motion to post an approved version of the 2017 budget on the member's area of the website with explanatory notes. Gerry Leering, seconded by Brian Clark. Carried.

Motion to approve the financial statements and forward the finance statements to the auditors. Chris Maundrell, seconded by Jocelyn White. Carried.

Motion: to recommend to Council the following option: 2 of 3 specialized subject areas of systematics, cellular, or organismal biology; reduce biology courses from 15 to 13, and keep the total of 25 science courses. Joyce Boon, seconded by Guy Gilron. Carried.

b. Finance Committee Report

Chris Maundrell presented a summary of his report.

Motion to receive the report. Cairine Green, seconded by Jocelyn White. Carried

c. Audit & Practice Review Committee Report

Warren Warttig provided a verbal report:

- Final letters for the 2016 audits were issued.
- The 2017 audit program is underway with 28 members randomly chosen.
- Online CPD form was launched.

Motion to receive the report. Susan Pinkus, seconded by Gerry Leering. Carried

d. Biologists Canada Committee Report

Garry Alexander presented a summary of his report:

- A survey was developed to target members of the three organizations (the College of Applied Biology, Alberta Society of Professional Biologists (ASPB)



and l'Association des Biologistes du Québec (ABQ)) working outside of BC, Alberta and Québec and non-members. This is an attempt to gather information from biologists in other jurisdictions on the interest and support for professional accreditation and accountability as well as establishing contacts for the establishment of a national organization in the future.

Motion to receive the report. Chris Maundrell, seconded by Gerry Leering. Carried

e. Communications Committee Report

Alexandra Tait presented a summary of her report:

- The Committee took a break over the holidays and has not met since the last Council meeting.
- Continued development of the Communications Strategy report.

Action Item: Susan Pinkus will assist Alexandra Tait with the revision of the Communications Strategy document.

Action Item: Alexandra Tait to forward the Communications work plan to each committee chair for them to advise which areas of their year's work will require input/support from the Communications Committee.

Motion to receive the report. Brian Clark, seconded by Gerry Leering. Carried

i. Editorial Board Report

Raychl Lukie presented a summary of her report.

- December Issue of Collections Connections E-Newsletter released December 7th
- January Issue of College Connections E-newsletter released December 30th
- Editorial Board met via teleconference on December 15th and January 10th

Action Item: Council to send any edits to the attached guidance documents to Raychl Lukie.

Motion to receive the report. Susan Pinkus, seconded by Cairine Green. Carried.

Motion that staff review Rule 7.12.4 and provide options to allow on leave members to participate on certain committees. Brian Clark, seconded by Chris Maundrell. Carried

Action Item: staff to provide recommendations on revising Rule 7.12.4 to allow on leave members participate on committees.

Motion to adjourn and return to CoW at 1:21pm. Brian Clark, seconded by Susan Pinkus. Carried.

Reconvened from CoW at 2:15pm

f. Discipline Committee Report

Linda Stordeur presented a summary of the report.



- New complaint was received in early 2017.
- Two files from 2016 remain outstanding.

Motion to receive the report, Cairine Green, seconded by Susan Pinkus. Carried.

g. Ethics Committee Report

Jocelyn White provided a verbal report.

Motion to receive the report, Gerry Leering, seconded by Jim Bayles. Carried

h. Professional Accountability Committee (PAC) Report

Brian Clark presented a summary of his report

- College letter to CEAA review process has been submitted and is posted on their website
- PAC drafting letter to Department of Fisheries and Oceans regarding the benefits of selecting College members during the current hiring process.

Motion to receive the report, Susan Pinkus, seconded by Jocelyn White. Carried.

Action Item: for the committee to include all relevant federal agencies in outreach.

i. Nominations Committee Report

Garry Alexander presented a summary of his report.

Motion to receive the report, Chris Maundrell, seconded by Susan Pinkus. Carried.

j. AGM & Conference

Alexandra Tait presented a summary of her report in the CoW meeting.

Motion to accept the conference & AGM agenda, Alexandra Tait, seconded by Gerry Leering. Carried

Motion to hire an assistant conference planner to work with Alexandra Tait, Alexandra Tait, seconded by Chris Maundrell. Carried

9. Other business

a. Credentials Committee

Motion to adopt the Credentials Committee's change to Schedule 3 to be effective March 1st, 2017: require 2 of 3 specialized subject areas of systematics, cellular, or organismal biology; reduce number of biology courses from 15 to 13, and maintain the requirement of 25 science courses. Chris Maundrell, seconded by Gerry Leering. Carried.

Action Item: Cairine Green, Alexandra Tait and Vanessa Craig will assist staff with the preparation of a document for this change and provide a rationale to the membership.



b. Report from the Meeting Monitor

Chris Maundrell presented a summary of his findings:

- A lot of discussion when motions were on the table
- Diversity of Council members, result in a variety of viewpoints

c. Appointment of Meeting Monitor for next Council meeting

Jocelyn White will be the next meeting monitor in March 2017.

10. Adjournment

Motion to adjourn at 2:46pm. Cairine Green, seconded by Susan Pinkus. Carried.

<p>Next meeting date: March 4, 2017, Delta Pointe Hotel, Victoria,</p>

Dr. Vanessa Craig, R.P.Bio.
President

Linda Stordeur, R.P.Bio.
Registrar