



## **Annual General Meeting Minutes**

**FRIDAY, MARCH 3, 2017**

**DELTA OCEAN POINTE HOTEL, Victoria, BC**

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### **1. Introductions**

The meeting was called to order at 8:37 am by President Dr. Vanessa Craig, RPBio.

Vanessa Craig confirmed a quorum of voting members, ensured eligible members had voting cards, and welcomed the invited guests.

### **2. Adoption of Agenda**

There was no new business to add to the agenda.

**Motion: Moved by Gerry Leering, seconded by Warren Warttig to adopt the agenda. Carried**

### **3. Adoption of 2016 AGM Minutes**

**Motion: Moved by Sean Sharpe, seconded by Mel Kotyk to adopt the 2016 AGM Minutes as circulated. Carried**

### **4. Moment of silence in memory of deceased College members**

Vanessa Craig acknowledged the two members (Ross Koppenaar and Don McCubbing, both RPBios) who passed away in 2016 and called for a moment of silence in their memory.

### **5. Receipt of Annual Reports**

#### **a) Highlights of 2016**

Vanessa Craig highlighted sections of the committee reports as presented in the Annual Report Issue of [\*College Matters\*](#).



No Resolutions were received for the 2017 AGM. Vanessa Craig reviewed the resolution in 2015 regarding entrance criteria. Council has addressed the concerns and the revised entrance standards came into effect March 1<sup>st</sup>, 2017.

**Motion: Moved by Garry Alexander, seconded by Guy Gilron to accept the 2016 annual reports as presented. Carried**

## **6. Receipt of Audited Financial Statements**

Chris Maundrell acknowledged committee members for their work, provided an overview of the financial statements, and explained that the excess revenue was due to reduced staff, grants received from Natural Resources Canada (NRCAN) & the Ministry of Jobs, Tourism & Skills Training (MJTST). Excess revenue was directed towards increasing legal & contingency funds.

**Motion: Moved by Chris Maundrell, seconded by Alton Harestad to accept the 2016 audited financial statements as presented. Carried.**

### **i) Re-appoint Auditor**

**Motion: Moved by Chris Maundrell, seconded by Brian Clark to approve Hutchison & Co as the auditors for the 2017 fiscal year. Carried.**

## **7. Linda Michaluk Scholarship Fund award**

Vanessa Craig introduced Laramie Ferguson as the recipient of the Linda Michaluk Scholarship Fund (LMSF) for 2017. Laramie Ferguson presented a brief overview of her MSc studies. Chris Maundrell encouraged donations for LMSF and acknowledged awarding of the 2017 scholarship to Laramie.

## **8. College service recognition awards**

Departing Council members were acknowledged: Garry Alexander, RPBio (Vice-President); Raychl Lukie, RPBio (Regional Councillor); and Chris Maundrell, RPBio, RPF (Treasurer/Secretary).

## **9. Recognition of new members**



# COLLEGE OF APPLIED BIOLOGY

Professional Accountability

As of the end of 2016 there were 172 new members. Vanessa Craig welcomed new members of the College who were in attendance for the 2017 AGM. All new College members were recognized.

## 10. Election results

The 2017 election results were announced. New Council members were introduced: Steve Henstra, RPBio (Regional Councillor), Sean Sharpe, RPBio (Councillor At Large), Alexandra Tait, RPBio (Vice-President), Warren Warttig, RPBio (Regional Councillor), and Jocelyn White, RPBio (Councillor At Large).

### a) Introduction of new Council

The Council for the 2017-2018 term was announced: Vanessa Craig, PhD, RPBio (President); Brian Clark, RPBio (Vice-President); Alexandra Tait, RPBio (Vice-President); Councillors at Large - Susan Pinkus, RPBio, Sean Sharpe, RPBio, and Jocelyn White, RPBio; Regional Councillors – Steve Henstra, RPBio, Gerry Leering, RPBio, and Warren Warttig, RPBio; Lay Councillors – Jim Bayles, Tony Fogarassy, and Cairine Green; and *Ex-officios* - Chris Johnson, PhD, RPBio, and Mel Kotyk, RPBio.

## 11. Adjournment

**Motion: Moved by Mauro Calabrese, seconded by Chris Maundrell to adjourn the 2017 AGM. Carried.**

The meeting adjourned at 9:32am.